

# Man03

## Responsible construction practices

### Responsible construction management assessment

Site Name	
Completed By	
Date	

#### Complete only the grey boxes

To achieve 1 credit, all minimum requirements must be considered and implemented on-site

To achieve 2 credits, all minimum requirements, plus an additional 6 criteria, must be considered and implemented on-site

To achieve 2 credits + 1 exemplary credit, all minimum and additional criteria must be considered and implemented on-site

Item	Criteria	Minimum requirement	Site specific comments	Measures/Actions to be taken	Criteria addressed?
<b>Risk evaluation and implementation</b>					
The principal contractor evaluates the risks (on site and off site), plans and implements actions to minimise the identified risks, covering the following, where appropriate:					
<b>Vehicle Movement</b>					
A	Manage the construction site entrance to minimise the impacts (e.g. safety, disruption) arising from vehicles approaching and leaving the development footprint.	Yes			Y/N

Note: This document is intended as guidance only. Consult your BREEAM AP or Assessor to ensure compliance is achieved.

Item	Criteria	Minimum requirement	Site specific comments	Measures/Actions to be taken	Criteria addressed?
B	Ensure the development footprint is accessible for delivery vehicles fitted with safety features (e.g. side under run protection) to remove or limit the need for on-street loading or unloading. Where on-street loading is unavoidable, this should be appropriately managed.				Y/N
C	Identify access routes to the development footprint, including for heavy vehicles to minimise traffic disruption and safety risks to others.				Y/N
<b>Pollution Management</b>					
D	Minimise the risks of air, land and water pollution.	Yes			Y/N

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Item	Criteria	Minimum requirement	Site specific comments	Measures/Actions to be taken	Criteria addressed?
E	Minimise the risks of nuisance from vibration, light and noise pollution.				Y/N
<b>Tidiness</b>					
F	Practices ensure the development footprint is safe, clean and organised at all times. This includes, but is not limited to, facilities, materials and waste storage.	Yes			Y/N
G	Ensure clear and safe access in and around the buildings at the point of handover.	Yes			Y/N
<b>Health and Wellbeing</b>					
H	Provide processes and equipment required to respond to medical emergencies.	Yes			Y/N

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Item	Criteria	Minimum requirement	Site specific comments	Measures/Actions to be taken	Criteria addressed?
I	The principal contractor identifies and implements initiatives to promote and maintain the health and wellbeing of all site operatives within the development footprint. This can be via site facilities, site management arrangements, staff policies etc.				Y/N
J	Establish management practices and facilities encouraging equality, fair treatment and respect of all site operatives.	Yes			Y/N
K	Provide secure, clean and organised facilities (e.g. changing and storage facilities) for site operatives within the development footprint.				Y/N
<b>Security Processes</b>					
L	Minimise risks of the site becoming a focus for antisocial behaviour in the local community (e.g. robust perimeter fencing, CCTV, avoid creating dark corners etc.).				Y/N

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Item	Criteria	Minimum requirement	Site specific comments	Measures/Actions to be taken	Criteria addressed?
<b>Training Awareness and Feedback</b>					
The principal contractor is responsible for ensuring:					
M	Aspects of the construction process that might impact the community are communicated regularly, ensuring that nuisance and intrusion are minimised.				Y/N
N	Ensure ongoing training is provided, and up to date, for personnel and visitors (covering items a to l, as appropriate.)	Yes			Y/N
O	The principal contractor ensures that site operatives are trained for the tasks they are undertaking (including any site-specific considerations).	Yes			Y/N
P	The fleet operators (see Definitions), undertakes driver training and awareness to promote safety within the development footprint and off site.				Y/N

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Item	Criteria	Minimum requirement	Site specific comments	Measures/Actions to be taken	Criteria addressed?
<b>Monitoring and Reporting</b>					
The principal contractor ensures:					
Q	The fleet operators, captures and investigates any road accidents, incidents and near misses and reports them back to the principal contractor. The principal contractor analyses these items.				Y/N
R	All visitor, workforce and community accidents, incidents and near misses are recorded and action is taken to reduce the likelihood of them reoccurring.	Yes			Y/N
S	Processes are in place to facilitate collecting and recording feedback from the community and to address any concerns related to the development footprint.				Y/N

Have all 9 of the minimum requirement criteria been addressed?	
How many additional criteria have been addressed?	

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All information provided is correct at the time of writing.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

**Definitions:**

**Fleet operator**

A fleet operator is responsible for groups of motor vehicles owned or leased by a business, government agency or other organisation rather than by an individual or family. Transportation to the project is likely to be by several fleet operators many of which will not be under the control of the constructor. The criteria relate to all fleet operators nonetheless.

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